



**HOSPITALITY SUITE RESERVATION FORM**  
**USPS D/5 Spring Conference**  
 26 - 29 March 2020



Princess Royale Oceanfront Hotel & Conference Center  
 9100 Coastal Highway Ocean City, MD 21842

**Hospitality Suites MUST be reserved for both Friday 27 March & Saturday 28 March 2020**

RESERVATION DEADLINE Wednesday 26 February 2020

**Rooms assigned on a first come first served basis**

Normal check-in time is after 1600 (early check-in dependent on availability)  
 Check-out time before 1100

Cost: Cost for Suites \$135.80 (\$121.00 night plus tax) \$\_\_\_\_\_

|  |                     |         |
|--|---------------------|---------|
| Addition: Per Suite Bed Removal (Includes two 6' tables) | ___ @ \$30.00       | \$_____ |
| Tub-Ice (2, 16 lb. bags)                                 | ___ @ \$13.00/Tub   | \$_____ |
| Extra Table with Tablecloth                              | ___ @ \$15.00/Table | \$_____ |
| Extra Chairs   | ___ @ \$2.00/Chair  | \$_____ |

HOSPITALITY SUITE PREFERENCE

**Please do not contact hotel directly regarding the Hospitality Suites**

**Suite locations are on the reverse side or below this form. If there is a preference, please request first and second choice room number below otherwise a suite will be assigned.**

**First Choice** \_\_\_\_\_ **Second Choice** \_\_\_\_\_

Squadron: \_\_\_\_\_

Name of Responsible Party: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Type of Card: MC VISA DISCOVER AMEREXPRESS

You may call with the credit card number if you are uncomfortable mailing it.

**\$100 deep clean fee for excessive cleaning if warranted**  
**\$4.00/per day housekeeping tip is highly recommended**

Mail or Email Form To: P/C Steven Dalgarno SN  
 16540 Trenton Road  
 Upperco, MD 21155  
 410 506 1050  
 Email: stevedalgarno@hotmail.com