

To: D/C Stephanie Ward, AP

From: D/1<sup>st</sup> Lt William Hammett, JN

Date: 1 October 2022

Subject: District Assistant Administrative Officer's (AO) Report to 2022 Fall Conference

As the newest D5 Bridge member the Assistant AO is reaching out to other squadrons in the greater Hampton Roads Virginia area to encourage joint activities and promote a proactive relationship within District Five.

Attended the Summer Council and the Governing Board meeting and gained considerable knowledge of how our organization functions at both the District and National levels.

Respectfully Submitted,

D/1<sup>st</sup> Lt William Hammett